

KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934 – Brynfa, Kingstone, Hereford HR2 9HQ

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**Councillors are summoned to attend a meeting of Kingstone and Thrupton Group Parish Council on:
Wednesday 4th March 2026, 7.00pm at Kingstone Village Hall, Green Lane, Kingstone, Hereford**

AGENDA

* Additional Information Provided separately

1.	Apologies To consider acceptance of apologies for absence from Councillors
2.	Declarations of interests To receive any declarations of interest
3.	To consider and adopt the minutes from the ordinary Parish Council meeting on Wednesday 4 th February 2026.
4.	Members of the Public Open session (limited to 10 minutes, max. 2 minutes per speaker) for public questions or comments. (No decisions)
5.	5.1 Clerk's Report and Correspondence* To receive an update on matters ongoing and note any correspondence received by the clerk. 5.2 Brief Verbal Reports (5.2.1) Local Policing Team (5.2.2) Ward Councillor (5.2.3) Village Hall (5.2.4) Sports Association (5.2.5) Bike Track (5.2.6) Allotments (5.2.7) Kingstone Food Share (5.2.8) Litter Picking
6.	Financial Reports and Policy
6.1	To approve payments detailed on the schedule of payments for February and ratify payments made under delegated authority outside of the meeting*
6.2	To note current bank balances, bank reconciliations, receipts* and review bank signatories
6.3	To consider payment of travel expenses in connection with Kingstone Food Share
6.4	To adopt the draft Reserves Policy and review current reserves*
6.5	To adopt the draft IT Policy*
6.6	To review the Risk Register and internal controls*
6.7	To review Financial Regulations*
6.8	To review Standing Orders*
6.9	To review the Donations Policy*
6.10	To confirm compliance with the Annual Governance Statement Assertion 10 Digital and Data Compliance
7.	Planning To consider planning applications submitted to Hereford Council:- None Received.
8.	Highways & Environment
8.1	To receive a verbal report from the Lengthsman
8.2	To receive a verbal report from the Footpath Officer
8.3	To consider any new Highway or public rights of way issues (PROW)
8.4	To receive an update on the progress of the s.106 money for Traffic Calming plans
8.5	To receive an update on Parish Flood Planning and consider any actions required
8.6	To note a replacement defibrillator box has been ordered for the village hall and agree installation
8.7	To consider community concerns regarding local bus service reliability and school bus capacity and to agree whether to make formal representations to the local transport authority and seek improvement.
9.	Annual Parish Meeting Set a date and agree a working group with delegation to the clerk
10.	Training To note any training
11.	Future Meeting Date To consider a change of date for the November meeting due to clerk absence or arrange Locum cover
12.	Exclusion of Press and Public To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s1(2), the press and public be excluded due to the confidential nature of the business to be transacted (staffing matter). Confidential Item - Staffing Matter To consider home working allowance in light of changes to HMRC guidance
13.	Items for next agenda
14.	Date of the next ordinary meeting of the Parish Council: Wednesday 1st April 2026

MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING

Signed: *Lisa Lewis* (Parish Clerk)

Date: Thursday 26th February 2026